

INSPIRES MAT

CLEANER – TEMPLARS ACADEMY

12.5 hours per week – 3.15pm – 5.45pm, Monday – Friday, term time, plus non-pupil days and an extra 4 weeks to be completed within school holidays.

Scale 1 point 3 – £7,904 per annum.

This position is for a school cleaner to be based at Templars Academy. Candidates should be reliable, have attention to detail and have high standards in relation to their cleaning area. This position involves washing tables, hoovering, cleaning personal areas and other related cleaning duties.

Inspires MAT are committed to:

- Safeguarding and promoting the welfare and safety, and the spiritual, moral, social and cultural development, of children and young people;
- Promoting equality of opportunity and community cohesion where the diversity of difference backgrounds and circumstances is appreciated and positively valued;
- The fundamental British values of democracy, the rule of law, individual liberty and mutual respect and tolerance for those with different faiths and belief and expects all staff, volunteers and other workers to share this commitment.

The appointment will be subject to an enhanced DBS check, medical clearance and satisfactory references.

Closing date 30th June 2026

Inspires MAT

Job Description – CLEANER

Job Title	Cleaner
Grade	Scale 2
Reports to	Headteacher/Head of School/Site Manager/Caretaker/Cleaner Supervisor/CEO/COO
Responsible for	N/A
Liaison with	Site Manager, Cleaning Supervisor, Classroom Teachers and Headteacher/Head of School other MAT staff
Job Purpose	To undertake cleaning within the school according to Procedures Codes using a variety of methods including machinery and adhering to safety regulations.
Duties	• To carry out cleaning in all and any areas of the school. • Frequency of cleaning to be undertaken as directed by Procedure Codes. • To carry out as necessary the replacement to roller towels, renewing supply of toilet rolls and replacement of bin liners. • To assist as necessary with the cleaning up after break-in or vandalism at the school. • To undertake training in the correct use of cleaning equipment such as floor machines, Vacs, wets pick-ups and in health and safety and the use of cleaning chemicals. • To notify the Site Manager or other Senior member of staff, of any damage to buildings and equipment or of anything you see that may be dangerous to pupils and/or staff. • All employees are expected to show a responsible attitude to health and safety issues and have due regard for their personal safety and that of others. Such other duties relating to the cleanliness of the school premises as may be necessary from time to time within the reasonable requirements of the Headteacher/Head of School and Trustees.
General	• To participate in the performance and development review process, taking personal responsibility for identification of learning, development and training opportunities in discussion with line manager. • To comply with individual responsibilities, in accordance with the role, for health & safety in the workplace

	• Ensure that all duties and services provided are in accordance with the School's Equal Opportunities Policy • To abide by the Inspires MAT Staff Dress Code at all times. • The Inspires MAT Trustees are committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. • As part of the Inspires MAT you may be required to work or attend at any of the other schools in the trust. The duties above are neither exclusive nor exhaustive and the postholder may be required by the Headteacher/Head of School/CEO to carry out appropriate duties within the context of the job, skills and grade.
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CLEANER

General heading	Detail	Examples
Qualifications & Experience	Specific qualifications & experience	No specific experience required Completion of DCSF induction programme
	Knowledge of relevant policies and procedures	Basic knowledge of First Aid
	Literacy	Basic reading skills
	Numeracy	Ability to count
	Technology	Ability to use general cleaning products
Communication	Written	Ability to complete basic forms
	Verbal	Ability to exchange routine verbal information clearly
	Languages	Seek support to overcome communication barriers with children and adults
	Negotiating	Ability to follow instructions
Working with children	Behaviour Management	Understand the school's behaviour management policy
	SEN	Understand and support the differences in children and adults and respond appropriately
	Curriculum	Basic understanding of the learning experience provided by the school
	Child Development	Basic understanding of the way in which children develop

	Health & Well being	Understand and support the importance of physical and emotional wellbeing
Working with others	Working with partners	Understand the role of others working in and with the school
	Relationships	Ability to establish rapport and respectful and trusting relationships with others
	Team work	Ability to work effectively with a range of adults
	Information	Know when, how and with whom to share information
Responsibilities	Organisational skills	Good organisational skills
	Line Management	N/A
	Time Management	Ability to manage own time effectively
	Creativity	Demonstrate ability to resolve routine problems independently
General	Equalities	Awareness of and commitment to equality
	Health & Safety	Basic understanding of Health & Safety
	Child Protection	Understand and implement child protection procedures
	Confidentiality/Data Protection	Understand procedures and legislation relating to confidentiality
	CPD	Be prepared to develop and learn in the role

